## **Safe Work Method Statement Template**



Task	
Review date	Version #
Project	
Responsible person for this work	
Developed & approved by	Note all team members
Approved by	

## PE requirements



















## **Lock Out requirements**















Permits required				
	Digging & excavation		TIOL WOLK &	zardous nospheres
	Working at height		Bitumen hot & cold	
	Confined Space		Asbestos	
	LOTO		Close proximity	gas & electrical

Required competencies (list)			

What are the Critical Risks?			

What is your emergency plan for the work? (Note: Risk controls are noted in the table on following page)			

## **Safe Work Method Statement Template**



Step No:	What am I doing? (List the steps required to perform the task in the sequence they are carried out)	What could go wrong? (What are the risks created at each step)	Who / what is affected?  (Consider neighbours, subcontractors, public, environment, reputation, contract conditions)	How can I do it safely?  (What do we need to do to protect everyone affected? Use above the line controls where possible)	Residual risk score (Risk score with controls in place)	Person responsible for the controls (Nominate who will check the controls are in place & effective)